



INVESTOR SERVICE CENTRE  
**ITC Limited**  
37 J. L. Nehru Road  
Kolkata 700 071, India  
Telephone nos. : 1800-345-8152 (Toll free)  
91 33 22886426 / 0034  
Facsimile no. : 91 33 22882358

Ref.: Isc/Lost/Exch/48

20<sup>th</sup> September, 2019

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Dept. of Corporate Services  
BSE Ltd.  
P. J. Towers  
Dalal Street, Fort  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

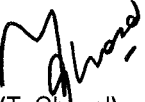
Dear Sirs,

**Sub: Intimation regarding Loss of Share Certificates**

Pursuant to Regulation 39(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed details of the Share Certificates for 1950 shares of ₹1/- each of the Company which have been intimated as lost by the Shareholders on 18th September, 2019.

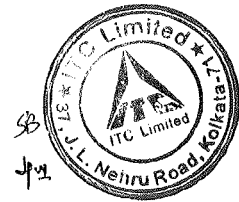
Further, copies of the letters received from the Shareholders regarding loss of the aforesaid Share Certificates are also enclosed for your reference.

Yours faithfully,

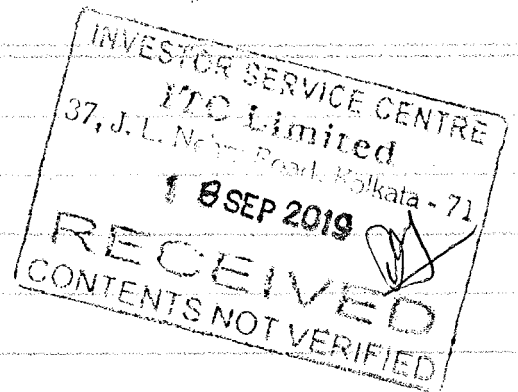
  
SB (T. Ghosal)  
Asst. Company Secretary  
Encl.: A/a

COMPANY NAME ITC LIMITED  
SOURCE INVESTOR SERVICE CENTRE  
LETTER REF NO LOST/SHR.EXCH/48 HRS  
LETTER DATE 20/09/2019  
DISCREPANCY LOSS SHARES  
DISCREPANCY SHARES REPORTED LOST/STOLEN/MISPLACED

LEDGER FOLIO NO	HOLDER NAME	CERTNO	DISTNO FROM	DISTNO TO	NO. OF SHARES
01/06692	GOPAL CHANDRA ADAK	000153910	0003828442761	0003828443720	00000000000960
01/06692	GOPAL CHANDRA ADAK	000230750	0008056319380	0008056320339	00000000000960
13/33490	SANJAY KUMAR MOHATA	000176131	0003883981741	0003883981770	00000000000030



To 102983  
The Investor's Service Centre,  
ITC Limited  
37, J. L. Nehru Road,  
Kolkata - 700071.



Sir,

Reg:- Issuance of duplicate shares (01/066

In regarding with issuance of duplicate share I am now submitting Indemnity, Affidavit and Counter Guarantee and Confirmation of Signature by bank for doing the needful.

Please make arrangement for issuance of the same and remit to my address at your earliest.

Thanking you,

yours faithfully

Dated 16.09.2019  
242, Balitipur Library Road  
Kolkata, West - 711113

Gopal Chandra Adak  
(Sig. in Ba  
for sent

Email ID:- gopalchandradas55@gmail.com  
Mobile no. 8017405885

To  
ITC Limited  
Virginia House  
37, Jawaharlal Nehru Road  
Kolkata – 700071

102973

09 September, 2019

Sanjay Kumar Mohata  
1082, Ratilal Compound  
Narpoli, Bhiwandi  
Maharashtra - 421302

13/33490

**Sub. :- LOSS OF SHARES UNDER BONUS SCHEME OF 2010**

Dear Sir,

With reference to your E-mail dated 26 August, 2019, I am enclosing the required documents for issue of new shares certificates of shares issued and allotted towards 2005 (Stock Split and Bonus) as stated in the E-mail.

I assume you will hurrily issue the new certificates at the earliest.

Hoping for a positive response from your side.

Sincerely

*Sanjay Mohata*

Sanjay Kumar Mohata  
Proud Investor Of ITC Limited  
Mobile No. :- +91-9326374701, +91-8080169001  
Email Address :- sanjaymohata001@gmail.com

